

SECTION H. INCIDENT MANAGEMENT

PROVIDER NAME	DATE
STANDARDS	PROGRAM COMPLIANCE
<p>1. If applicable, the contractor has notified the DDD Regional Administrator, or designee, and the guardian in the event of an unusual incident within 24 hours of the incident (i.e., an "unusual incident" is defined as a circumstance or an event that concerns a client's safety or well-being including, but not limited to, an increased frequency, intensity, or duration of any medical condition; adverse reactions to medication; severe behavioral incidents that are unlike the client's ordinary behavior; severe injury; running away; hospitalization and physical or verbal abuse by or to the client).</p> <p>CONTRACT</p>	
<p>2. If applicable, the contractor has followed-up in writing per DDD procedures after reporting an "unusual incident."</p> <p>CONTRACT</p>	
<p>3. If applicable, the contractor notified the DDD Regional Administrator, or designee, immediately after the client threatened a family member or community citizen and the police were called.</p> <p>CONTRACT</p>	
<p>4. If applicable, the contractor has reported all instances of suspected client abuse to DSHS and DDD Regional Field Service Office in accordance with state law and DDD Policy 5.13 "Protection from Abuse."</p> <p>CONTRACT</p>	
EVALUATOR COMMENTS	
CORRECTIVE ACTION PLAN/TIMELINES:	
INITIALS	
Contractor: _____ Evaluator: _____ Resource Manager: _____	